

**WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS ORGANIZATIONAL MEETING
JANUARY 4, 2016**

Township Supervisors:

Mr. Raymond H. Halvorsen, Chairman
Mr. Edward G. Meakim, Jr., Vice-Chairman
Mr. Mr. Philip J. Corvo, Jr., Member
Mr. Christopher Pielli, Esq., Member
Mr. Hugh J. Purnell, Jr., Member

Township Officials:

Mr. Casey LaLonde, Township Manager
Mr. Richard J. Craig, Township Engineer
Mr. William E. Webb, Zoning Officer
Ms. Kristin Camp, Township Solicitor

The annual organizational meeting of the Board of Supervisors of West Goshen Township was called to order by Mr. Meakim at 5:00 p.m. on Monday, January 4, 2016, at the Township Administration Building. Mr. Meakim opened the meeting with the Pledge of Allegiance to the Flag.

The Honorable William D. Kraut administered the Oath of Office for:

Mr. Len Iacono	Elected Auditor
Mr. Paul Linkmeyer	Elected Auditor
Mr. Edward G. Meakim, Jr.	Supervisor
Mr. Hugh J. Purnell, Jr.	Supervisor

The Honorable Dan Maisano administered the Oath of Office for:

Mr. Christopher Pielli	Supervisor
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Mr. Meakim welcomed the newly elected officials to the Township and the newly-sworn in Supervisors took their seats.

Mr. Meakim opened the floor for nominations for Chairman of the Board of Supervisors. On motion by Mr. Purnell, seconded by Mr. Meakim, Mr. Halvorsen was unanimously elected Chairman of the Board of Supervisors for 2016.

The meeting was turned over to Mr. Halvorsen and he opened the floor for nominations for Vice-Chairman. On motion by Mr. Purnell, seconded by Mr. Corvo, Mr. Meakim was unanimously elected Vice-Chairman of the Board of Supervisors for 2016.

Mr. Halvorsen announced the proposed Township and Staff appointments for 2016. Mr. Halvorsen asked for a motion and vote on the following appointments:

Township Manager/Township Secretary	Casey LaLonde
Finance Director/Treasurer	Jeanne M. Denham
Asst. Township Manager/Asst. Township Secretary	Derek J. Davis
Assistant Finance Director/Human Resources Director	Jennifer M. Latzer
Chief of Police	Joseph J. Gleason
Township Engineer	Richard J. Craig
Director of Public Works	Raymond H. Halvorsen
Sewer Superintendent	Michael Moffa
Streets Superintendent	J. David Woodward, Jr.
Parks Superintendent	Dorine McClune
Building/Code Official	John R. Beswick
Building/Code Official	Edward M. Hunger
Zoning Officer	William E. Webb
Deputy Zoning Officer	Richard J. Craig
Deputy Zoning Officer	Casey LaLonde
Deputy Zoning Officer	John R. Beswick
Deputy Tax Collector	Kimberly A. Greene

Township Solicitor
Fire Marshal/Emergency Management Coordinator
Assistant Fire Marshal
Consulting Engineers

Buckley, Brion, McGuire, Morris & Sommer
Andrea R. Testa
Michael D. McCarthy
Carroll Engineering Corporation

Mr. Pielli asked that the Township staff appointments be separated from the two consultant appointments, specifically for Township Solicitor, Buckley, Brion, McGuire & Morris and for Consulting Engineers, Carroll Engineering.

On motion by Mr. Purnell, seconded by Mr. Meakim, the Board voted unanimously to approve the Township staff appointments.

Ms. Margie Swart, 1519 Links Drive, asked why all of the Township officials are appointed on a yearly basis. Mr. LaLonde responded that West Goshen Township goes beyond most Townships by appointing all of the professional staff members, in addition to the required appointments of the Township Secretary and Township Treasurer.

On a motion by Mr. Purnell, seconded by Mr. Meakim, the Board voted 3-2 to approve the appointments of Township Solicitor, Buckley, Brion, McGuire & Morris and for Consulting Engineers, Carroll Engineering, with Mr. Pielli and Mr. Corvo opposed.

Mr. Halvorsen announced the proposed appointments for the specific terms in office to various Boards and Commissions and asked for a motion and vote on the appointments.

For the Park and Recreation Board:

Joseph Waters	Member
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For the Pension Committee:

William Keenan	Member
Thomas A. Teneza	Member
Robert Holland	Member
Walker Tompkins	Member
David B. Brune	Member
Raymond H. Halvorsen	Board Liaison

For the Planning Commission:

Monica Drowniany	Member
Vito Genua	Member

For the Sewer Authority Board:

Frank Biasi	Alternate Member
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Vacancy Board:

William Keenan	Member
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On motion by Mr. Purnell, seconded by Mr. Meakim, the appointments to the Boards and Commissions, except for Mr. William Keenan for Vacancy Board, were approved unanimously.

On a motion by Mr. Purnell, seconded by Mr. Meakim, the Board approved the appointment of Mr. William Keenan to the Vacancy Board 3-2 with Mr. Pielli and Mr. Corvo opposed.

Ms. Margie Swart, 1519 Links Drive, asked why Mr. Keenan was being appointed to two positions in the Township when other volunteers were willing to serve.

On a motion by Mr. Pielli, seconded by Mr. Corvo, the Board rejected an appointment of Ms. Kip Stone to the Vacancy Board 2-3 with Mr. Halvorsen, Mr. Meakim and Mr. Purnell opposed.

On motion by Mr. Purnell, seconded by Mr. Meakim, the Board unanimously approved the following depositories for 2016:

- TD Bank
- BB&T Bank (formerly Susquehanna Bank)
- Wachovia Bank
- DNB First
- Pennsylvania Local Government Investment Trust (PLGIT)
- Pennsylvania School District Liquid Asset Fund (PSDLAF)
- Citadel Federal Credit Union
- National Penn Bank
- First Resource Bank
- Penn Liberty Bank
- Fulton Bank

Ms. Margie Swart, 1519 Links Drive, asked why banks are approved at this meeting. Mr. LaLonde responded that a list of depositories is approved annually to provide flexibility for the Township to use for deposits and other banking services. Mr. LaLonde stated that many of the banks approved annually are located within the Township.

Ms. Margie Swart, 1519 Links Drive, asked why couldn't Mr. Purnell be appointed to the Pension Committee instead of Mr. Halvorsen. Mr. Halvorsen responded that he would gladly have Mr. Purnell become the liaison to the Pension Committee.

On motion by Mr. Purnell, seconded by Mr. Meakim, unanimously approved to recommend to the Board of Auditors that the Township Finance Director and Township Manager bonds be set at \$7,500,000 for 2016.

Mr. Halvorsen announced that in 2016, the Board of Supervisors will meet on the 2nd Wednesday of each month at 7:00 PM with the addition of a special meeting on Wednesday, January 27, 2016.

The meeting dates for 2016 are: January 4th, January 13th, January 27th, February 10th, March 9th, April 13th, May 11th, June 8th, July 13th, August 10th, September 14th, October 12th, November 9th, December 14th.

Dr. Douglas White, 1001 Woodview Lane, asked if the October 12, 2016 meeting could be moved to another date, as the meeting date falls on Yom Kippur. The Board agreed unanimously to move the meeting to Wednesday, October 19, 2016.

Ms. Margie Swart, 1519 Links Drive, asked that many other Chester County Townships have two meetings per month and strongly suggested that the Board schedule a second meeting per month. Mr. Halvorsen stated that as the need arises through the year, the Board will schedule a second monthly meeting.

Mr. Halvorsen announced the Holiday Schedule for 2016 on which dates the office will be closed as follows:

Friday	January 1 nd	New Year's Day
Monday	January 18 th	Martin Luther King Day
Monday	February 15 th	President's Day
Monday	May 30 th	Memorial Day
Monday	July 4 th	Independence Day
Monday	September 5 th	Labor Day
Monday	October 10 th	Columbus Day
Friday	November 11 th	Veteran's Day
Thursday	November 24 th	Thanksgiving
Friday	November 25 th	Day after Thanksgiving
Monday	December 25 th	Christmas

Ms. Margie Swart, 1519 Links Drive, asked why Columbus Day was added this year as a holiday. Mr. Derek Davis, Assistant Township Manager, stated that the holiday was observed last year, but was erroneously left off of the official observed dates due to a clerical error.

On a motion by Mr. Purnell, seconded by Mr. Meakim, the Board unanimously approved the 2016 holiday schedule and dates on which the Township building will be closed.

On motion by Mr. Purnell, seconded by Mr. Meakim, the Board unanimously approved the adoption of Resolution 1-2016, establishing the following boundaries for fire protection and the agencies chosen to fulfill the public safety needs of West Goshen Township:

BOUNDARIES

From Phoenixville Pike beginning at the northern boundary of West Goshen Township, southerly to the 322 By-pass, then along the PA 202 By-pass to South Concord Road; then south along South Concord Road to the southern boundary of West Goshen Township.

FIRE PROTECTION

Goshen Fire Department
West Chester Fire Department

AMBULANCE SERVICE

Good Fellowship Ambulance Club, Inc.
Goshen Ambulance

RESCUE SERVICE

Goshen Fire Department
West Chester Fire Department

POLICE PROTECTION

West Goshen Township Police Department

Mr. Purnell provided a historical overview of the establishment of the fire protection boundaries for West Goshen Township. He stated that through careful study of the various fire companies that serve West Goshen, the boundaries were established to provide efficient fire protection services for the municipality.

On motion by Mr. Purnell, seconded by Mr. Meakim, the Board unanimously approved the adoption of Resolution 2-2016, adopting the Emergency Operations Plan for West Goshen Township.

On motion by Mr. Purnell, seconded by Mr. Meakim, the Board unanimously approved the adoption of Resolution 3-2016 setting the Township Manager's salary for 2016. Mr. Halvorsen stated that the Township adopted a new compensation and review program from 2015 forward and that the Board reviewed Mr. LaLonde's performance and found it to be excellent, resulting in his 2016 salary level.

Mr. Halvorsen announced that the next Board of Supervisors meeting was scheduled for 7:00 PM, Wednesday, January 13th and that a special meeting was set for 7:00 p.m, Wednesday, January 27th to hear the West Chester University Conditional Use Hearing for their 30 West Rosedale Avenue project.

Ms. Margie Swart, 1519 Links Drive, asked that with the election of two new Supervisors, the Board reopen the Township budget.

Dr. Douglas White, 1001 Woodview Lane, stated that he opposed the reappointment of Buckley, Brion, McGuire & Morris as Township Solicitor due to their problems representing his family following the death of his father, Dr. Robert White and that Buckley, Brion, McGuire & Morris had provided campaign contributions to Supervisors in the last election. Ms. Camp responded that there is no connection between the service provided to the Township as Solicitor and the private practice services provided to the White family.

Mr. Pielli stated that his issue with reappointing the Township Solicitor with a no-bid contract is to seek the cheapest rate for service and nothing about politics.

In responding to Ms. Swart's request to reopen the budget, Mr. Pielli made a motion to reopen the 2016 Township budget, seconded by Mr. Corvo. The motion failed 2-3 with Mr. Halvorsen, Mr. Meakim and Mr. Purnell opposed.

There being no further business, on motion by Mr. Meakim, seconded by Mr. Purnell, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,

Casey LaLonde
Township Secretary