

**WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS ORGANIZATIONAL MEETING
JANUARY 6, 2014**

Township Supervisors:

Mr. Raymond H. Halvorsen, Chairman
Ms. Patricia B. McIlvaine, Vice-Chairman
Dr. Robert S. White, Member
Theodore J. Murphy, Esq., Member
Philip J. Corvo, Jr., Member

Township Officials:

Mr. Casey LaLonde, Township Manager
Mr. Richard J. Craig, Township Engineer
Ms. Diane Clayton, Zoning Officer

The annual organizational meeting of the Board of Supervisors of West Goshen Township was called to order by Vice-Chairman Mrs. Patricia McIlvaine at 5:02 p.m. on Monday, January 6, 2014, at the Township Administration Building, with all members present. Mrs. McIlvaine opened the meeting with the Pledge of Allegiance to the Flag.

The Honorable William D. Kraut administered the Oath of Office to newly elected West Goshen Township officials:

Mr. Edward G. Meakim, Auditor
Mr. William R. Keenan, Tax Collector
Dr. Robert S. White, Township Supervisor
Mr. William Gale, Auditor

Mrs. McIlvaine opened the floor for nominations for Chairman of the Board of Supervisors. On motion by Dr. White, seconded by Mr. Corvo, Mrs. McIlvaine was elected Chairman of the Board of Supervisors for 2014 with Mr. Murphy opposed.

Mrs. McIlvaine opened the floor for nominations for Vice Chairman. On motion by Dr. White, seconded by Mr. Halvorsen, Mr. Corvo was elected Vice Chairman of the Board of Supervisors for 2014 with Mr. Murphy opposed.

Mrs. McIlvaine announced the proposed Township and Staff appointments for 2014. Mrs. McIlvaine asked for a motion and vote on the following appointments:

Township Manager/ Township Secretary	Casey LaLonde
Finance Director/Treasurer	Jeanne M. Denham
Assistant Finance Director/Human Resources Director	Jennifer M. Latzer
Chief of Police	Joseph J. Gleason
Township Engineer	Richard J. Craig
Public Works Director	Raymond H. Halvorsen
Streets Superintendent	J. David Woodward, Jr.
Parks Superintendent	Dorine Hannum
Building/Code Official	John R. Beswick
Building/Code Official	Edward M. Hunger
Zoning Officer	Diane E. Clayton
Deputy Zoning Officer	Richard J. Craig
Deputy Zoning Officer	Casey LaLonde
Deputy Zoning Officer	John R. Beswick
Township Solicitor	Buckley, Brion, McGuire, Morris & Sommer
Fire Marshal/Emergency Management Coordinator	Andrea R. Testa
Assistant Fire Marshal	John Beswick
Consulting Engineers	Carroll Engineering Corporation

On motion by Dr. White, seconded by Mr. Murphy, the Board voted 5-0 to approve the appointments.

Mrs. McIlvaine announced the proposed appointments for the specific terms in office to various Boards and Commissions and asked for a motion and vote on the appointments.

For the Park and Recreation Board:

Edward T. Smith	Member
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For the Pension Committee:

William Keenan	Member
Thomas A. Teneza	Member
John Trevisani	Member
Robert Holland	Member
Walker Tompkins	Member

For the Planning Commission:

Terry Wildrick	Member
Robert Holland	Member

For the Sewer Authority Board:

Robert S. White	Member
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Vacancy Board:

Edward M. Meakim	Member
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Zoning Hearing Board:

Salvatore Triolo (Alternate)	Member
Shannon Royer	Member

On motion by Dr. White, seconded by Mr. Halvorsen, the appointments to the Boards and Commissions were unanimously approved.

On motion by Mr. Murphy, seconded by Dr. White, the Board unanimously approved the following depositories for 2014:

- TD Bank
- Susquehanna Bank (formerly 1N Bank)
- Wachovia Bank
- DNB First
- Pennsylvania Local Government Investment Trust (PLGIT)
- Citizen's Bank
- Pennsylvania School District Liquid Asset Fund (PSDLAF)
- Citadel Federal Credit Union
- National Penn Bank

On motion by Mr. Halvorsen, seconded by Dr. White, it was unanimously approved to recommend to the Board of Auditors that the Township Finance Director and Township Manager bonds be set at \$7,000,000 for 2014.

Mrs. McIlvaine announced that in 2014, the Board of Supervisors will meet on the 2nd Wednesday of each month at 7:00 PM.

The meeting dates for 2014 are: February 12th, March 12th, April 9th, May 14th, June 11th, July 9th, August 13th, September 10th, October 8th, November 12th, December 10th.

Mrs. McIlvaine announced the Holiday Schedule for 2014 on which dates the office will be closed as follows:

Wednesday	January 1 nd	New Year's Day
Monday	January 20 th	Martin Luther King Day
Monday	February 17 th	President's Day
Monday	May 26 th	Memorial Day
Thursday	July 4 th	Independence Day
Monday	September 1 st	Labor Day
Tuesday	November 11 th	Veteran's Day
Thursday	November 27 th	Thanksgiving
Friday	November 28 th	Day after Thanksgiving
Thursday	December 25 th	Christmas

On motion by Dr. White, seconded by Mr. Murphy, unanimous approval was given for the adoption of Resolution 1-2014, establishing the following boundaries for fire protection and the agencies chosen to fulfill the public safety needs of West Goshen Township:

BOUNDARIES

From Phoenixville Pike beginning at the northern boundary of West Goshen Township, southerly to the 322 By-pass, then along the PA 202 By-pass to South Concord Road; then south along South Concord Road to the southern boundary of West Goshen Township.

FIRE PROTECTION

Goshen Fire Department
West Chester Fire Department

AMBULANCE SERVICE

Good Fellowship Ambulance Club, Inc.
Goshen Ambulance

RESCUE SERVICE

Goshen Fire Department
West Chester Fire Department

POLICE PROTECTION

West Goshen Township Police Department

On motion by Mr. Halvorsen, seconded by Dr. White, unanimous approval was given for the adoption of Resolution 2-2014, adopting the Emergency Operations Plan for West Goshen Township.

On motion by Dr. White, seconded by Mr. Halvorsen, the Board unanimously approved Resolution 3-2014 setting the Township Manager's salary for 2014 at \$133,094.

Chief Joseph Gleason gave the Police Report for the month of December 2013.

Ms. Andrea Testa, Fire Marshal, gave the Fire Marshal Report for the month of December 2013. Ms. Testa also gave the report for Good Fellowship Ambulance Company and the Goshen Fire Company.

Mr. John Beswick, Building Official, gave the Building Inspection Activity Report for December 2013.

Mr. LaLonde announced that beginning January 1, 2014 the Township would be serviced by JP Mascaro for all waste and recycling services, per the recently awarded bid.

On a motion by Mr. Halvorsen, seconded by Dr. White, the Board unanimously approved the Board of Supervisors' minutes of December 11, 2013 and December 24, 2013.

On a motion by Dr. White, seconded by Mr. Murphy, the Board unanimously approved the Treasurer's Report dated December 31, 2013 for the General Fund, the Sewer Revenue Fund, the Waste and Recycling Fund, and the Capital Reserve Fund, and the prepaid bills to be paid from these funds.

On a motion by Dr. White, seconded by Mr. Halvorsen, the Board unanimously approved a Final Land Development Plan for a 3,344 square foot fast food restaurant for McDonald's USA located at 927 South High Street.

After a brief discussion regarding the recently opened bids for various services to the Sewer Authority, the following awards were made:

On a motion by Mrs. McIlvaine, seconded by Dr. White, the Board unanimously approved Charles Blozenski for the waste hauling bid.

On a motion by Dr. White, seconded by Mr. Murphy, the Board unanimously approved Neo Solutions for the Liquid Polyaluminum Chloride bid.

On a motion by Dr. White, seconded by Mr. Halvorsen, the Board unanimously approved Neo Solutions for the Dry Polymer bid.

Vendor	1 Four-Yard Dumpster	2 Twenty-Five Yard Dumpsters
Charles Blozenski	N/A	218.50 per load
Solid Waste Services d/b/a JP Mascaro & Sons	N/A	249.50 per load

Vendor	30,000 Gallons Liquid Polyaluminum Chloride
Neo Solutions	\$345.00 per ton
Kemira Water Solutions	No Bid
Univar	\$347.60 per ton

Vendor	10,000 Lbs. Dry Polymer
Coyne Chemical	\$1.955 per pound
Neo Solutions	\$1.90 per pound

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On a motion by Mrs. McIlvaine, seconded by Dr. White, the Board unanimously approved the Township's Bond Policy, including the newly required position of Bond Compliance Officer, as required by the Internal Revenue Service and appointed Township Manager Casey LaLonde as the Bond Compliance Officer.

On a motion by Dr. White, seconded by Mr. Murphy, the Board unanimously approved the Conditional Use Order for West Chester Area School District for the Fern Hill Elementary School.

The Board recessed at 5:40 p.m. before reentering the meeting at 6:05 p.m.

Township Solicitor Kristin Camp reopened the Wawa / CVS Conditional Use Hearing, continued from the December 11, 2013 Board of Supervisors meeting.

See Official Transcript

There being no further business, on motion by Mr. Halvorsen, seconded by Dr. White, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Casey LaLonde
Township Secretary