

WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS BUDGET WORKSHOP MEETING
OCTOBER 23, 2013

Township Supervisors:

Raymond H. Halvorsen, Chairman
Mrs. Patricia B. McIlvaine, Vice-Chairman
Philip J. Corvo, Member
Theodore J. Murphy, Esq., Member
Dr. Robert S. White, Member

Township Officials:

Mr. Casey LaLonde, Township Manager
Mr. Richard Craig, Township Engineer
Ms. Jeanne Denham, Finance Director
Mr. Joseph Gleason, Chief of Police, West Goshen Township Police Department
Mr. Greg Stone, Captain . West Goshen Township Police Department
Mr. Bill Keenan, Township Tax Collector
Mr. John Scott, Sewer Authority Manager
Mr. Dave Woodward, Streets Superintendent
Ms. Dorine Hannum, Parks Superintendent
Mr. Ken Lehr, Park & Recreation Director
Mr. Ray McKeeman, Facilities Manager

A special 2014 budget workshop meeting of the Board of Supervisors of West Goshen Township was called to order by Chairman Raymond Halvorsen at 6:00 p.m. on Wednesday, October 23, 2013 at the West Goshen Township Administration Building. Mr. Halvorsen opened the meeting with the Pledge of Allegiance to the Flag.

Mr. Halvorsen thanked Fame Fire Company for their recent letter thanking the Township for their assistance with Fame's 175th anniversary, coinciding with the 134th annual Pennsylvania Firemen's Convention.

Mr. Halvorsen announced that following the budget workshop, the Board would be entering executive session to discuss budget personnel requests.

On a motion by Mr. Halvorsen, seconded by Mrs. McIlvaine, the Board unanimously approved the draft Request for Proposal (RFP) for the police regionalization study, as recently approved by East Goshen Township and Westtown Township with the caveat that the three Township Managers have the authority to extend the study period to 90-days, if needed. Mr. Halvorsen explained that the RFP was the culmination of work by a subcommittee of staff from the three Townships involved in the possible police department regionalization effort.

On a motion by Dr. White, seconded by Mr. Corvo, the Board unanimously voted to open the Township Administration building on a five-day schedule.

Mr. LaLonde presented the draft 2014 General Fund, Waste & Recycling Fund, Sewer Fund and Capital Reserve Fund budgets. Mr. Halvorsen stated that due to the bids due on November 6, 2013 for the new Waste & Recycling contract, that this Fund not be discussed tonight. Mr. LaLonde agreed, and stated that with bids due for the new contract, the Preliminary Budget will most likely be the appropriate time to discuss the Waste & Recycling 2014 budget.

2014 General Fund Budget Discussion:

Revenues

It was a consensus of the Board to increase revenues in the Earned Income Tax, Transfer Tax, Subdivision / Land Development Application Fees, Subdivision / Land Development Review Fees, Building Permits and Plumbing Permits by an aggregate \$600,000 to be determined and allocated by the Township Manager.

Expenditures

It was a consensus of the Board to eliminate two Building Inspector vehicles from \$75,000 to \$25,000 in account 1400-90760, a decrease of \$50,000.

It was a consensus of the Board to decrease the Police Department tuition reimbursement from \$20,000 to \$12,000 in account 1410-11167, a decrease of \$8,000.

It was a consensus of the Board to decrease the total in the Police Department major capital account 1410-90760 from \$188,340 to \$108,340, a decrease of \$80,000.

It was a consensus of the Board to decrease the total in the volunteer fire company contribution from \$543,465 to \$396,332, a decrease of \$147,133.

It was a consensus of the Board to decrease the total in the Streets Department major capital account 1431-90760 from \$551,750 to \$521,750, a decrease of \$30,000 for a new sign board.

It was a consensus of the Board to decrease the total in the Streets Department road maintenance materials account 1431-30270 from \$275,250 to \$200,000, a decrease of \$75,250.

It was a consensus of the Board to transfer the expenditure for the Burke Road traffic signal completely to the Capital Reserve Fund, decreasing an expenditure of \$210,000 from the General Fund.

There being no further business, on a motion by Mr. Halvorsen, seconded by Dr. White, the meeting was adjourned into executive session at 8:43 p.m.

Respectfully submitted,

Casey LaLonde
Township Secretary