

WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
OCTOBER 9, 2013

Township Supervisors:

Raymond H. Halvorsen, Chairman
Mrs. Patricia B. McIlvaine, Vice-Chairman
Philip J. Corvo, Member
Theodore J. Murphy, Esq., Member
Dr. Robert S. White, Member

Township Officials:

Mr. Casey LaLonde, Township Manager
Ms. Kristin Camp, Township Solicitor

A regular meeting of the Board of Supervisors of West Goshen Township was called to order by Chairman Raymond Halvorsen at 7:03 p.m. on Wednesday, October 9, 2013 at the West Goshen Township Administration Building. Mr. Halvorsen opened the meeting with the Pledge of Allegiance to the Flag.

Captain Greg Stone gave the Police Report for the month of September 2013.

Ms. Andrea Testa, Fire Marshal, gave the Fire Marshal Report for the month of September 2013. Ms. Testa also gave the report for Good Fellowship Ambulance Company and the Goshen Fire Company.

Mr. Beswick, Building Official, provided the Building Inspection Activity Report for September 2013.

Mr. Halvorsen announced that an executive session occurred on October 9, 2013 to discuss personnel. On a motion by Dr. White, seconded by Mr. Halvorsen, the Board unanimously approved appointing Frank Biasi as an Alternate to the Township Sewer Authority

Mr. LaLonde announced that this Saturday, October 12th, the Township will screen *Rise of the Guardians* as part of the 2013 Fall Movie Series at Community Park's Amphitheatre.

On a motion by Dr. White, seconded by Mr. Murphy, the Board unanimously approved the Board of Supervisors minutes of September 11, 2013.

On a motion by Mrs. McIlvaine, seconded by Dr. White, the Board approved the Treasurer's Report dated September 30, 2013 for the General Fund, the Sewer Revenue Fund, the Waste and Recycling Fund and the Capital Reserve Fund, and the bills to be paid from these funds.

Matt Holliday, Vice Chair of the Board of Directors for the West Chester Library, presented the annual West Chester Library update. Mr. Holliday stated that between 2007 and 2012, the Library saw a significant increase in items loaned while experiencing dwindling resources and support from the Commonwealth of Pennsylvania. Mr. Holliday stated that the Library has 8,403 West Goshen Township cardholders. The Board thanked Mr. Holliday for the presentation and on a motion by Dr. White, seconded by Mr. Murphy, the Board of Supervisors voted unanimously to double the 2014 Library contribution from \$5,000 to \$10,000 to be included in the draft budget.

Township Financial Advisor Lucien Calhoun presented an overview of the process for the Township to refund its two outstanding lending obligations to establish a lower interest rate and increase cash flow for the General Fund. Mr. Calhoun stated that the interest rate environment has gotten significantly better than in recent months and that interest rates will most likely continue to fall for the next several months into January. Mr. Calhoun stated that if the Township is interested in moving forward, the Board would be advised to adopt Resolution No. 19 . 2013, establishing the various consultant roles that will be responsible for moving through a bond refunding process. Mr. Calhoun stated that it is his recommendation that the Township conduct all work necessary to have the possible bond sale in mid-January 2014.

On a motion by Dr. White, seconded by Mr. Murphy, the Board unanimously approved Resolution 19 . 2013, the Board hereby wishes to undertake the process to issue Bonds necessary to refund the two outstanding Township obligations and appoint Stradley Ronon Stevens & Young LLP as bond counsel; Calhoun Baker, Inc., as the financial advisor and RBC (Royal Bank of Canada) as the underwriter.

On a motion by Dr. White, seconded by Mr. Halvorsen, the Board unanimously approved Resolution 15 . 2013, Procedures for Compliance with the Professional Services Contract Provisions of Act 44 of 2009 relating to Pension Plans.

On a motion by Mr. Halvorsen, seconded by Mr. Murphy, the Board unanimously approved Resolution 16 . 2013, dedication of additional Right-of-Way for the Jefferson at Matlack apartment complex at Matlack Street and Rt. 202, per the Deed of Dedication. This is the first of two Deeds of Dedication for this project.

On a motion by Mr. Halvorsen, seconded by Mr. Murphy, the Board unanimously approved Resolution 17 . 2013, dedication of additional Right-of-Way for the Jefferson at Matlack apartment complex at Matlack Street at Rt. 202, per the Deed of Dedication. This is the second of two Deeds of Dedication for this project.

On a motion by Dr. White, seconded by Mr. Murphy, the Board unanimously approved Resolution 18 . 2013, accepting dedication of roadways within the Greystone South subdivision project, namely Judson Drive and Amelia Court.

On a motion by Mrs. Mcllvaine, seconded by Dr. White, the Board unanimously approved resolution 20 . 2013, approving the Allocation of State Aid for the three West Goshen Township Pension Plans. For the Administrative and Roads Pension Plan, the 2013 Actuarial Funding Requirement being \$322,581.00, shall receive \$156,418.54 of the Commonwealth Allocation; the Sewer Pension Plan, the 2013 Actuarial Funding Requirement being \$180,815.00, shall receive \$87,676.64 of the Commonwealth Allocation; and the Police Pension Plan, the 2013 Actuarial Funding Requirement being \$449,876.00, shall receive \$218,143.49 of the Commonwealth Allocation.

On a motion by Mr. Murphy, seconded by Dr. White, the Board unanimously approved distribution of the 2013 Foreign Fire Relief funds from the Commonwealth of Pennsylvania in the amount of \$234,013.12 with the following allocation per organization: Good Fellowship, \$29,251.64; Goshen Volunteer, \$117,006.56; and West Chester Volunteer, \$87,754.92.

On a motion by Mr. Halvorsen, seconded by Mr. Corvo, the Board unanimously approved various Finance Department Financial Management Policies as drafted and recommended by Township staff.

On a motion by Mr. Murphy, seconded by Dr. White, the Board unanimously set the Conditional Use Hearing for the proposed CVS / WAWA development project located at South Five Points Road and Rt. 3 for the conclusion of the 7:00 PM, Wednesday, November 13, 2013 Board of Supervisors meeting.

On a motion by Mr. Halvorsen, seconded by Mrs. Mcllvaine, the Board unanimously awarded the Natural Deicing Liquid bid opened on October 2, 2013 in the amount of \$7,920.00 to GVM.

| Vendor | Price Per Gallon | 4500 Gallons including Delivery Cost |
|---------------|-------------------------|---|
| GVM | \$1.76 | \$7,920.00 |

On a motion by Mr. Murphy, seconded by Mrs. Mcllvaine, the Board unanimously awarded the high bid for the 2001 Crown Victoria Sedan, opened on October 3, 2013 in the amount of \$501.00 to Jonathan Wetty.

| Vendor | Bid | Comments |
|----------------|------------|---------------------------------|
| Jonathan Wetty | \$501.00 | Check was received for 10% down |

On a motion by Mr. Murphy, seconded by Dr. White, the Board unanimously approved the Woodlands at Greystone (Jerrehian) Conditional Use Order, dated October 9, 2013.

Mr. Murphy made a motion to set a date for the Rezoning request of the property owner of 405 N. Five Points to Rezone the parcel from R-3 to C1-R. The motion failed as there was no second.

Mr. Murphy stated that the proposed Township Storm Water Authority under discussion by the Board of Supervisors needs five resident members. Mr. Murphy requested that the Township staff add help-wanted notes in the upcoming Township newsletter and on the Township website.

Mr. Halvorsen opened the floor for public comment and there was none.

There being no further business, on a motion by Dr. White, seconded by Mr. Halvorsen, the meeting was adjourned at 8:13 p.m.

Respectfully submitted,

Casey LaLonde
Township Secretary