

WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
JUNE 12, 2013

Township Supervisors:

Raymond H. Halvorsen, Chairman
Mrs. Patricia B. McIlvaine, Vice-Chairman
Philip J. Corvo, Member
Theodore J. Murphy, Esq., Member
Dr. Robert S. White, Member

Township Officials:

Mr. Casey LaLonde, Township Manager
Mr. Richard Craig, Township Engineer
Ms. Diane Clayton, Zoning Officer
Ms. Kristin Camp, Township Solicitor

A regular meeting of the Board of Supervisors of West Goshen Township was called to order by Chairman Raymond Halvorsen at 7:00 p.m. on Wednesday, June 12, 2013 at the West Goshen Township Administration Building. Mr. Halvorsen opened the meeting with the Pledge of Allegiance to the Flag.

Mr. Halvorsen opened the floor for public comment and there was none.

Due to the large number of Ordinance adoption hearings schedule for this meeting, per the published agenda, Mr. Halvorsen turned the meeting over to Township Solicitor Kristin Camp.

Board of Supervisors Hearing No. 1 – 2013 - See official transcript.

Ms. Camp opened the Public Hearing on the possible adoption of Ordinance No. 2 – 2013, Chapter 84 Student Housing. Ms. Camp stated that the hearing was advertised in The Daily Local News and copies of the proposed Ordinance were sent to the Chester County Law Library, The Daily Local News and were on file with West Goshen Township and at the law offices of Township Solicitor Buckley, Brion. Ms. Camp also stated that a court reporter was in attendance to take minutes of the proceedings and for public comment.

Ms. Camp stated that the Student Housing Ordinance effectively only allows Student Housing for matriculating college students in the R-4 Zoning District and reduces the number from five to four of non-related individuals allowed to reside together in a single residence.

On a motion by Dr. White seconded by Mrs. McIlvaine, the Board unanimously approved Ordinance No. 2 – 2013, Student Housing.

Board of Supervisors Hearing No. 1 – 2013 is hereby closed.

Ms. Camp introduced Ordinance No. 3 – 2013, Chapter 84, Home Related Businesses, Sheds and Wireless Communications. On a motion by Mr. Murphy, seconded by Dr. White, the Board unanimously approved Ordinance No. 3 – 2013, Chapter 84, Home Related Businesses, Sheds and Wireless Communications.

Ms. Camp introduced Ordinance No. 4 – 2013, Travel Center. Ms. Camp explained that Ordinance No. 4 – 2013 adds a definition for "Travel Center" and to allow such use in the C-5 Zoning District and adds regulations for the "Travel Center" use. On a motion by Dr. White, seconded by Mrs. McIlvaine, the Board unanimously approved Ordinance No. 4- 2013, Travel Center.

Ms. Camp introduced Ordinance No. 5 – 2013, Weeds (bamboo). Ms. Camp stated that some property owners have allowed their bamboo plants to grow unrestricted on their property, with certain Township streets becoming dangerous in rain, wind or snow storms due to the bamboo drooping into the streets and becoming a traffic obstacle. On a motion by Dr. White, seconded by Mr. Murphy, the Board unanimously approved Ordinance No. 5 – 2013, Weeds (bamboo).

Ms. Camp introduced Ordinance No. 6 - 2013, Soil Erosion and Sediment Control. Ms. Camp stated that this is an update to the existing Township Soil and Erosion Control Ordinance already in place. The amendment provides the Township with authority to immediately cite an offending property owner for soil erosion and sediment control violations. On a motion by Mr. Halvorsen, seconded by Mr. Murphy, the Board unanimously approved Ordinance No. 6 – 2013, Soil Erosion and Sediment Control.

Ms. Camp introduced Ordinance No. 7 – 2013, Chapter 66, Sewer Rates for Hospitals. Ms. Camp explained that the current method for establishing quarterly sewer use charges for hospitals, including Chester County Hospital in West Goshen Township, is to have the hospital count staff, patients and visitors on a daily basis to determine sewer flows. The method is not scientific, so the proposed Ordinance would allow any hospital located in West Goshen Township to install sewer flow meters to scientifically measure sewer flows and be charged accordingly. On a motion by Dr. White, seconded by Mrs. McIlvaine, the Board unanimously approved Ordinance No. 7 - 2013, Sewer Rates for Hospitals.

Ms. Camp introduced Ordinance No. 8 – 2013, Chapter 70, Curbs and Sidewalks. Ms. Camp explained that this Ordinance amendment would treat curbs as the Township treats sidewalks, as the property and maintenance responsibility of the abutting property owner. On a motion by Mr. Halvorsen, seconded by Mr. Corvo, the Board unanimously approved Ordinance No. 8 – 2013, Curbs and Sidewalks.

Chief Joseph Gleason gave the Police Report for the month of May 2013. Chief Gleason stated that over thirty child DNA kits were distributed to families in May. Chief Gleason also stated that on May 1st, the Traffic Safety Division participated in “Walk to School Day” at Glen Acres Elementary. Approximately two hundred students and fifty parents participated in the activity. Chief Gleason announced that on May 23rd, the West Chester Exchange Club honored the West Goshen Township Police Department for their work in solving the Mengel homicide. Chief Gleason then announced that through “Project Child Safe,” one hundred gun trigger locks will be available free of charge to West Goshen residents. An announcement will be made in the near future when the trigger locks arrive so residents may pick them up at the West Goshen Township Police Department.

Ms. Andrea Testa, Fire Marshal, gave the Fire Marshal Report for the month of May 2013. Ms. Testa also gave the report for Good Fellowship Ambulance Company and the Goshen Fire Company.

Mr. John Beswick provided the Building Inspection Activity Report for May 2013.

Mr. Halvorsen announced that the Board held an Executive Session on June 4, 2013 for personnel reasons.

Due to the recent resignation of Bill Christman as an Elected Township Auditor, Mr. Halvorsen made a motion to appoint Ed Meakim as his replacement until the next scheduled municipal election this fall. The motion was seconded by Dr. White and approved unanimously by the Board.

On a motion by Dr. White, seconded by Mr. Corvo, the Board unanimously approved the appointment of Walker Tompkins to the Township Pension Committee.

Dr. White announced that the Township was in the initial process of investigating a bond issue to refund the Township's two outstanding loans from 1998 and 2010 to reduce the Township's annual cash outlay for debt service.

Mr. LaLonde announced the results of the recent Township E-Waste recycling drive. At no cost to the Township, the E-Waste contractor collected 718 pounds of air conditioners, 11,695 pounds of televisions, 7,067 pounds of printers, scanners, etc., and 4,157 pounds of personal computers for a grand total of 23,637 pounds or 11.81 tons of E-Waste. Mr. LaLonde thanked Public Works employees Lisa Covatta, Mike Caccavo and Jon Wetty for their efforts during the E-Waste collection event.

Mr. LaLonde stated that the Township's Park & Rec Director Ken Lehr, had recently created a mobile app linked to the Township's website for smartphones and other mobile devices. Smartphone and mobile device users can go to www.westgoshen.org and the website automatically directs them to the mobile app.

On a motion by Dr. White, seconded by Mr. Murphy, the Board approved the May 8, 2013 Board of Supervisors' meeting minutes.

On a motion by Dr. White, seconded by Mr. Murphy, the Board approved the Treasurer's Report dated May 31, 2013, for the General Fund, the Sewer Revenue Fund, the Waste and Recycling Fund, and the Capital Reserve Fund, and the bills to be paid from these funds.

Mr. LaLonde introduced Steve Kutsisflakis of Barbacane Thornton & Company for an overview of the 2012 Township audit. He stated that his firm conducted an extensive audit of the Township's financial operation, including General Fund, Sewer Fund, Waste & Recycling Fund and Capital Fund and found no issues or areas of concern. Mr. Kutsisflakis then introduced Roger Barbacane, firm partner. Mr. Barbacane stated that West Goshen Township conducts its financial operations with the highest accounting standards and practices and typically is an early adopter of GASB (Government Accounting Standards Board) requirements.

Mr. LaLonde introduced Bill DeGuffroy, Chester County Planning Commission staff member. Mr. DeGuffroy reintroduced the Chester County Planning Commission Bike / Pedestrian Plan. Mr. DeGuffroy stated that the draft final plan is complete and that the Planning Commission has been requesting support from the project area's municipalities.

On a motion by Mr. Murphy, seconded by Dr. White, the Board unanimously approved Resolution 7 – 2013, supporting the Chester County Bike / Pedestrian Plan.

Mr. LaLonde began discussion of the possible exoneration of taxes owed by Gail Arrowood for tax parcel # 52-05-0001200T. Mr. LaLonde stated that the mobile home on the property was demolished and he made the recommendation that the \$19.86 in Township property taxes be exonerated. Township Tax Collector Bill Keenan and the Chester County Tax Claim office also support the exoneration. On a motion by Dr. White, seconded by Mr. Murphy, the Board approved the exoneration.

On a motion by Dr. White, seconded by Mrs. McIlviane, the Board unanimously approved a Final Land Development for an 8,000 square foot restaurant building at 1231 and 1233 West Chester Pike for Frank Pica.

Mr. LaLonde introduced two new non-uniformed employee policies regarding Social Media Use for Township Emergency Operations Personnel and Parks and Recreation personnel. Mr. LaLonde stated that with the advent of social media applications such as Twitter and Facebook, Township residents, businesses and visitors use these applications in addition to traditional media in order to become more informed of emergencies and general events. Mr. LaLonde stated that the proposed policies would be incorporated into the existing policy manual. On a motion by Mr. Murphy, seconded by Mr. Halvorsen, the Board unanimously approved the Township Emergency Operations and Parks and Recreation Social Media Policies.

On a motion by Mr. Halvorsen, seconded by Mrs. McIlvaine, the Board unanimously approved the 2013 Building 'C' Fire Protection Sprinkler Bid contract in the amount of \$120,000.00 for Marco, Inc.

On a motion by Mr. Murphy, seconded by Mr. Corvo, the Board unanimously approved Resolution 8 – 2013, Application for Traffic Signal at Boot Road and Rt. 202 in regards to the Adaptive Signal Project at Rt. 202 and Boot Road currently underway.

On a motion by Mr. Murphy, seconded by Mr. Corvo, the Board unanimously approved Resolution 9 – 2013, Application for Traffic Signal at Boot Road and Greenhill Road, in regard to the Adaptive Signal Project at Rt. 202 and Boot Road currently underway.

Ms. Ann Myers, 848 West Chester Pike, asked if the Township could install a traffic signal at South Concord Road and West Chester Pike. Mr. Craig and Mr. Halvorsen responded that the intersection currently does not meet PennDOT warrants for a traffic signal, therefore the Township does not have the authority from PennDOT to install a traffic signal.

Ms. Michelle Rollman, 5 Rose Lane, complained about various neighbors' weeds, boats and trailers, etc., in her neighborhood. Ms. Clayton would again inspect the neighborhood and investigate violations of all applicable Township Ordinance violations and take appropriate action.

Mr. Tom McClusky, 10 Rose Lane, complained about the high grass at 9 Rose Lane. Ms. Clayton's investigation would include the entire neighborhood.

Mr. Edward G. Meakim, Jr., appeared at the meeting to be sworn in as the interim Elected Auditor, replacing Bill Christman. Ms. Diane Clayton, a notary, conducted the swearing in ceremony and the Oath of Office.

Mr. James Logue, 211 Lincoln Avenue, complained of parking violations and sight distance issues on Lincoln Avenue at his driveway entrance. Mr. Logue also complained about strong paint odors from Schramm, Inc. Township staff would investigate these issues and take appropriate action.

There being no further business, on motion by Mrs. McIlvaine, seconded by Mr. Halvorsen, the meeting was adjourned at 9:06 p.m.

Respectfully submitted,

Casey LaLonde
Township Secretary