

**WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS ORGANIZATIONAL MEETING
JANUARY 7, 2013**

Township Supervisors:

Mr. Raymond H. Halvorsen, Chairman
Ms. Patricia B. McIlvaine, Vice-Chairman
Dr. Robert S. White, Member
Theodore J. Murphy, Esq., Member
Philip J. Corvo, Jr., Member

Township Officials:

Mr. Casey LaLonde, Township Manager
Mr. Richard J. Craig, Township Engineer
Ms. Diane Clayton, Zoning Officer

The annual organizational meeting of the Board of Supervisors of West Goshen Township was called to order by Vice-Chairman Mrs. Patricia McIlvaine at 7:00 p.m. on Monday, January 7, 2013, at the Township Administration Building, with all members present. Mrs. McIlvaine opened the meeting with the Pledge of Allegiance to the Flag.

Mrs. McIlvaine opened the floor for public comment and there was none.

Mrs. McIlvaine opened the floor for nominations for Chairman of the Board of Supervisors. On motion by Dr. White, seconded by Mr. Murphy, Mr. Halvorsen was unanimously elected Chairman of the Board of Supervisors for 2013.

Mrs. McIlvaine turned over the gavel to Mr. Halvorsen as the newly elected Chairman.

Mr. Halvorsen opened the floor for nominations for Vice Chairman. On motion by Dr. White, seconded by Mr. Murphy, Mrs. McIlvaine was unanimously elected Vice Chairman of the Board of Supervisors for 2013.

Mr. Halvorsen announced the proposed Township and Staff appointments for 2013. Mr. Halvorsen stated that as his name was among those proposed as Township staff appointments he would abstain from the vote. Mr. Halvorsen asked for a motion and vote on the following appointments:

Township Manager/ Township Secretary	Casey LaLonde
Finance Director/Treasurer	Jeanne M. Denham
Assistant Finance Director/Human Resources Director	Jennifer M. Latzer
Chief of Police	Joseph J. Gleason
Township Engineer	Richard J. Craig
Public Works Director	Raymond H. Halvorsen
Streets Superintendent	J. David Woodward, Jr.
Parks Superintendent	Dorine Hannum
Building/Code Official	John R. Beswick
Building/Code Official	Edward M. Hunger
Zoning Officer	Diane E. Clayton
Deputy Zoning Officer	Richard J. Craig
Deputy Zoning Officer	Casey LaLonde
Deputy Zoning Officer	John R. Beswick
Township Solicitor	Buckley, Brion, McGuire, Morris & Sommer
Fire Marshal/Emergency Management Coordinator	Andrea R. Testa
Assistant Fire Marshal	Edward M. Hunger
Consulting Engineers	Carroll Engineering

On motion by Dr. White, seconded by Ms. McIlvaine, the Board voted 4-0-1 with Mr. Halvorsen abstained to approve the appointments.

Mr. Halvorsen announced the proposed appointments for the specific terms in office to various Boards and Commissions and asked for a motion and vote on the appointments.

For the Park and Recreation Board:

Mary Lou Enoches	Member
Gerald L. Napiecek	Member

For the Pension Committee:

William Keenan	Member
Thomas A. Teneza	Member
John Trevisani	Member
Robert Holland	Member

For the Planning Commission:

Carrie Martin	Member
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For the Sewer Authority Board:

David R. Johnson	Member
Michael T. Arnold	Member

Vacancy Board:

Edward M. Meakim	Member
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On motion by Dr. White, seconded by Mrs. McIlvaine, the appointments to the Boards and Commissions were unanimously approved.

On motion by Mr. Halvorsen, seconded by Dr. White, the Board unanimously approved the following depositories for 2013:

- TD Bank
- Susquehanna Bank (formerly 1N Bank)
- Wachovia Bank
- DNB First
- Pennsylvania Local Government Investment Trust (PLGIT)
- Citizen's Bank
- Pennsylvania School District Liquid Asset Fund (PSDLAF)
- Citadel Federal Credit Union
- National Penn Bank

On motion by Dr. White, seconded by Mrs. McIlvaine, it was unanimously approved to recommend to the Board of Auditors that the Township Finance Director and Township Manager bonds be set at \$7,000,000 for 2013.

Mr. Halvorsen announced that in 2013, the Board of Supervisors will meet on the 2nd Wednesday of each month at 7:00 PM. He stated that although only one meeting per month is advertised, a second meeting per month will occur as the necessity arises.

The meeting dates for 2013 are: February 13th, March 13th, April 10th, May 8th, June 12th, July 10th, August 14th, September 11th, October 9th, November 13th, December 11th.

On a motion by Dr. White, seconded by Mr. Murphy, the Board unanimously approved the 2013 meeting dates.

Mr. Halvorsen announced the Holiday Schedule for 2013 on which dates the office will be closed as follows:

Tuesday	January 1 nd	New Year's Day
Monday	May 27 th	Memorial Day
Thursday	July 4 th	Independence Day
Monday	September 2 nd	Labor Day
Thursday	November 28 nd	Thanksgiving
Wednesday	December 25 th	Christmas

On a motion by Mr. Halvorsen, seconded by Dr. White, the Board unanimously approved the dates on which the office will be closed.

Mr. Halvorsen announced the Holiday Schedule for 2013 on which dates the office will be open as follows. Employees who work these holidays may use these days as time off at other times during the year with approval of their department supervisor.

Monday	February 18 th	Presidents' Day
Monday	October 14 th	Columbus Day
Monday	November 11 th	Veterans Day

On a motion by Mr. Halvorsen, seconded by Dr. White, the Board unanimously approved the dates on which the office will be open

On motion by Mr. Halvorsen, seconded by Mr. Murphy, unanimous approval was given for the adoption of Resolution 1-2013, establishing the following boundaries for fire protection and the agencies chosen to fulfill the public safety needs of West Goshen Township:

BOUNDARIES

From Phoenixville Pike beginning at the northern boundary of West Goshen Township, southerly to the 322 By-pass, then along the PA 202 By-pass to South Concord Road; then south along South Concord Road to the southern boundary of West Goshen Township.

FIRE PROTECTION

Goshen Fire Department
West Chester Fire Department

AMBULANCE SERVICE

Good Fellowship Ambulance Club, Inc.
Goshen Ambulance

RESCUE SERVICE

Goshen Fire Department
West Chester Fire Department

POLICE PROTECTION

West Goshen Township Police Department

On motion by Mr. Halvorsen, seconded by Mrs. McIlvaine, unanimous approval was given for the adoption of Resolution 3-2012, adopting the Emergency Operations Plan for West Goshen Township.

On motion by Mr. Halvorsen, seconded by Dr. White, the Board unanimously approved Resolution 3-2013 setting the Township Manager's salary for 2013 at \$131,127.

On a motion by Mr. Murphy, seconded by Mrs. McIlvaine, the Board unanimously approved Resolution 4-2013 setting the Elected Tax Collector's Commission for the term 2014-2017.

On a motion by Mr. Halvorsen, seconded by Mrs. McIlvaine, the Board unanimously approved Resolution 5-2013, authorizing the installation of a traffic signal at Burke Road.

Chief Joseph Gleason gave the Police Report for the month of December 2012.

Ms. Andrea Testa, Fire Marshal, gave the Fire Marshal Report for the month of December 2012. Ms. Testa also gave the report for Good Fellowship Ambulance Company and the Goshen Fire Company.

Mr. John Beswick, Building Official, gave the Building Inspection Activity Report for December 2012.

Mr. Halvorsen opened the floor for comments and there were no comments.

Mr. Halvorsen announced that today was long-time Parks Superintendent Kent Wise's final day with the Township and that Kent was looking forward to retirement. He welcomed Dorine Hannum as she assumes the role of Parks Superintendent today.

Mr. LaLonde announced that Christmas tree drop off at Community Park was continuing through January 21st and that trees would be collected curbside on Saturday, January 19th.

On a motion by Dr. White, seconded by Mr. Murphy, the Board unanimously approved the Board of Supervisors' minutes of December 12, 2012.

On a motion by Dr. White, seconded by Mr. Halvorsen, the Board unanimously approved the Treasurer's Report dated December 31, 2012 for the General Fund, the Sewer Revenue Fund, the Waste and Recycling Fund, and the Capital Reserve Fund, and the prepaid bills to be paid from these funds.

There being no further business, on motion by Mr. Halvorsen, seconded by Dr. White, the meeting was adjourned at 7:23 p.m.

Respectfully submitted,

Casey LaLonde
Township Secretary