

**WEST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS ORGANIZATIONAL MEETING  
JANUARY 7, 2008**

Township Supervisors:

Dr. Robert S. White, Chairman  
Ms. Patricia B. McIlvaine, Vice Chairman  
Mr. Edward G. Meakim, Jr., Member

Township Officials:

Mr. Casey LaLonde, Township Manager  
Ms. Jeanne M. Denham, Finance Director  
Ms. Sandra K. Turley, Township Secretary  
Mr. Richard J. Craig, Township Engineer  
Mr. Raymond D. McKeeman, Zoning Officer  
Ms. Kristin S. Camp, Township Solicitor

The annual organizational meeting of the Board of Supervisors of West Goshen Township was called to order by Vice Chairman Patricia B. McIlvaine at 5:09 p.m. on Monday, January 7, 2008, at the Township Administration Building, with all members present. Ms. McIlvaine opened the meeting with the Pledge of Allegiance to the Flag.

The Honorable District Judge William D. Kraut administered the Oath of Office as Auditor to William M. Gale.

The Honorable Judge Ronald C. Nagle introduced Dr. Robert S. White who was to be sworn in as Township Supervisor. Judge Nagle noted that Dr. White has served as a Supervisor for 12 years and before that was a member of the West Goshen Township Planning Commission for 16 years. Judge Nagle said that Dr. White shows a sense of enthusiasm and dedication in his service to the community. He congratulated Dr. White on his re-election as a Township Supervisor.

The Honorable District Judge William D. Kraut administered the Oath of Office as Township Supervisor to Dr. Robert S. White.

Ms. McIlvaine opened the floor for public comment and there was none.

Mr. Casey LaLonde, Township Manager, announced that the Wednesday, January 9, 2008 Board of Supervisors meeting was cancelled. Mr. LaLonde announced that the next regular Board of Supervisors meeting will be on Wednesday, January 23, 2008 at 4:00 p.m. and that a Special Board of Supervisors meeting will be on Wednesday, January 23, 2008 at 7:30 p.m.

Dr. White appointed Mr. Meakim as Temporary Chairman for the purpose of electing the Chairman of the Board for 2007.

Mr. Meakim opened the floor for nominations for Chairman of the Board of Supervisors. On motion by Dr. White, seconded by Mr. Meakim, Ms. McIlvaine was unanimously nominated as Chairman of the Board of Supervisors for 2008.

Ms. McIlvaine opened the floor for nominations for Vice Chairman. On motion by Dr. White, seconded by Ms. McIlvaine, Mr. Meakim was unanimously nominated Vice Chairman.

On motion by Mr. Meakim, seconded by Dr. White, the Board unanimously approved the bills to be paid from the General Fund, the Sewer Fund, the Waste and Recycling Fund, and the Capital Reserve Fund.

Ms. McIlvaine announced the proposed Township and Staff appointments for 2008 and asked for a motion and vote on the following appointments:

Township Manager  
Township Secretary  
Finance Director/Treasurer  
Assistant Finance Director  
Chief of Police

Casey LaLonde  
Sandra K. Turley  
Jeanne M. Denham  
Jennifer M. Latzer  
Michael J. Carroll

Township Engineer	Richard J. Craig
Streets Superintendent	J. David Woodward, Jr.
Building/Code Official	John R. Beswick
Building/Code Official	Edward M. Hunger
Zoning Officer	Raymond D. McKeeman
Assistant Zoning Officer	Diane E. Clayton
Deputy Zoning Officer	Richard J. Craig
Deputy Zoning Officer	Casey LaLonde
Deputy Zoning Officer	John R. Beswick
Township Solicitor	Buckley, Brion, McGuire, Morris & Sommer
Fire Marshal	Andrea R. Testa
Assistant Fire Marshal	Edward M. Hunger

On motion by Dr. White, seconded by Mr. Meakim, unanimous approval was granted for these appointments.

Ms. McIlvaine announced the proposed appointments for the specific terms in office to various Boards and Commissions and asked for a motion and vote on the appointments.

For the Park and Recreation Board:

Mary Lou Enoches	Member
Gerald L. Napiecek	Member
Leslie K. Bair	Alternate
Kent M. Wise	Parks Superintendent Representative
Kenneth W. Lehr	Park and Recreation Director Representative

For the Pension Committee:

Peter C. Anderson	Member
Gary S. Hess	Member
William Keenan	Member
Walker C. Tompkins, Jr.	Member

For the Planning Commission:

Michael P. McKie	Member
------------------	--------

For the Sewer Authority Board:

Theresa A. Davis	Member
Michael T. Arnold	Member

For the Vacancy Board:

Raymond H. Halvorsen	Member
----------------------	--------

For the Zoning Hearing Board:

Grant K. Middlestead	Member
----------------------	--------

On motion by Dr. White, seconded by Mr. Meakim, the appointments to the Boards and Commissions were unanimously approved.

On motion by Ms. McIlvaine, seconded by Mr. Meakim, the Board unanimously approved the following depositories for 2008:

Commerce Bank  
The First National Bank of Chester County  
Wachovia Bank  
Sovereign Bank  
DNB First  
Pennsylvania Local Government Investment Trust (PLGIT)  
Citizen's Bank

On motion by Dr. White, seconded by Ms. McIlvaine, it was unanimously approved to recommend to the Board of Auditors that the Township Finance Director and Manager bonds be set at \$8,000,000 for 2008.

Ms. McIlvaine announced that in 2008, the Board of Supervisors will meet on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month at 4:00 p.m. in the Township Administration Building with the exception of the following: A Special Meeting will be held on January 23, 2008, at 7:30 p.m. in addition to the 4:00 p.m. regular meeting on January 23, 2008. The January 9, 2008, May 14, 2008, May 28, 2008, June 25, 2008, July 9, 2008, August 27, 2008, September 24, 2008, November 26, 2008, and December 24, 2008 meetings are cancelled. A Special Board of Supervisors meeting will be held on May 21, 2008 at 4:00 p.m.

Ms. McIlvaine announced the Holiday Schedule for 2008 as follows:

Tuesday	January 1	New Year's Day
Monday	February 18	Presidents' Day
Friday	March 21	Good Friday
Monday	May 26	Memorial Day
Friday	July 4	July Fourth
Monday	September 1	Labor Day
Monday	October 13	Columbus Day
Thursday	November 27	Thanksgiving
Friday	November 28	Thanksgiving Friday
Thursday	December 25	Christmas

Employees have one swing holiday which may be used with the approval of their Department supervisor.

On motion by Mr. Meakim, seconded by Dr. White, the Board unanimously approved the 2008 Holiday Schedule.

On motion by Dr. White, seconded by Mr. Meakim, unanimous approval was given for the adoption of Resolution 1-2008, establishing the following boundaries for fire protection and the agencies chosen to fulfill the public safety needs of West Goshen Township:

BOUNDARIES

From Phoenixville Pike beginning at the northern boundary of West Goshen Township, southerly to the 322 By-pass, then along the PA 202 By-pass to South Concord Road; then south along South Concord Road to the southern boundary of West Goshen Township.

FIRE PROTECTION

Goshen Fire Department  
West Chester Fire Department

AMBULANCE SERVICE

Good Fellowship Ambulance Club, Inc.  
Goshen Ambulance

RESCUE SERVICE

Goshen Fire Department  
West Chester Fire Department

POLICE PROTECTIONS

West Goshen Township Police Department

On motion by Mr. Meakim, seconded by Dr. White, unanimous approval was given for the adoption of Resolution 2-2008, adopting the Emergency Operations Plan for West Goshen Township.

On motion by Mr. Meakim, seconded by Dr. White, the Board unanimously approved Resolution 3-2008 setting the Township Manager's salary for 2008 at \$92,000.

Prior to the consideration of the possible approval of Resolution 04-2008 extending the Conditional Use Decision and Order dated December 12, 2006 for the Jerrehian Property, Ms. Kristen Camp, Township Solicitor, explained that this resolution was being considered based on the provisions of Ordinance 13-2007. She explained that Pulte and Jerrehian did submitted preliminary plans simultaneously with the conditional use application and that counsel for Jerrehian had submitted a written request to the Township dated December 19, 2007 requesting that the Board acknowledge that based on Ordinance 13-2007 the Decision is still valid and shall not expire until one year from the date of the Board's decision on the preliminary plans. Ms. Camp noted that the developer may request an extension but that the Board does not have to grant the request.

On motion by Dr. White, seconded by Ms. McIlvaine, the Board unanimously approved Resolution 4-2008 extending the Conditional Use Decision and Order dated December 12, 2006 for the Jerrehian Property.

Prior to the consideration of the possible approval of Ordinance 01-2008 authorizing an Intergovernmental Cooperation Agreement for the transfer of certain functions, power and responsibilities from West Whiteland Township to West Goshen Township in connection with the street in the Wexford Mews Development known as Sorber Drive, Ms. Camp said that the proposed ordinance had been advertised in the Daily Local News and filed with the Daily Local News and the Chester County Law Library. Ms. Camp explained that West Whiteland Township is agreeing that any portion of Sorber Drive located in West Whiteland Township will be maintained by West Goshen Township. Only one of the eight lots in the development is located in West Whiteland Township. She said that it benefits West Goshen Township to take the entirety of the road since this will make the length of the street to be maintained by West Goshen Township longer than 500 feet and hence eligible for liquid fuels funds from the Commonwealth for its maintenance.

On motion by Dr. White, seconded by Mr. Meakim, the Board unanimously approved Ordinance 01-2008 authorizing an Intergovernmental Cooperation Agreement pursuant to the Intergovernmental Cooperation Act of 1996, 23 Pa. C.S.A. §2301 et.seq., for the transfer of certain functions, powers and responsibilities from West

Board of Supervisors Organizational Meeting  
January 7, 2008  
Page 5

Whiteland Township to West Goshen Township in connection with the street in the Wexford Mews Development known as Sorber Drive located partially in West Whiteland Township and partially in West Goshen Township.

Ms. McIlvaine opened the floor for comments. No comments were made

Ms. McIlvaine announced that a reception with refreshments would follow the meeting and that all present were invited to attend.

There being no further business, on motion by Dr. White, seconded by Mr. Meakim, the meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Sandra K. Turley  
Township Secretary