

WEST GOSHEN SEWER AUTHORITY
REGULAR MEETING
January 4, 2012

The regular meeting of the West Goshen Sewer Authority was held on Wednesday, January 4, 2012 at the STP Administration Building. Those present were:

<u>Authority</u> Mike Arnold Dave Johnson John Windle Ken Fuller Kevin Snoke Frank Biasi	<u>Supervisor</u> Dr. Robert White	<u>Unruh, Turner</u> Amanda Sundquist
	<u>Administration</u> John Scott	<u>Glance Associates, Inc.</u> Max Stoner

Ron Rothrock was absent.

The regular meeting of the Authority was called to order at 7:30 P.M. by 2011 Chairman, Mike Arnold.

The 2011 Chairman called for the annual reorganization of the West Goshen Sewer Authority. John Windle nominated Mike Arnold for Chairman, seconded by Kevin Snoke, Mike Arnold was appointed Chairman. Mike Arnold announced the proposed Board Members, Advisors, Consultants and Pay Scales for 2012 and requested the approval on the following recommendations:

Board Members:

Chairman	Mike Arnold
Vice – Chairman	Dave Johnson
Treasurer	John Windle
Secretary	Kevin Snoke
Asst. Secretary	Frank Biasi
Recording Secretary	Tina Collins
Member	Ron Rothrock
Alternate Member	Ken Fuller

Board Advisors and Consultants for 2012:

Consulting Engineer	Glance Associates, Inc.
Solicitor	Unruh, Turner, Burke and Frees
Auditors	Barbacane, Thorntoon and Company
Trustee	Fulton Financial Advisors, NA
Depositor	Fulton Bank

Pay Scale for 2012 Board Officers, Consultants and Advisors:

Recording Secretary	\$270.00/quarter
Treasurer	\$250.00/quarter
Glance Associates, Inc.	\$250.00/quarter
Barbacane, Thornton & Co	Fees to be billed for 2011 audit
Gordon Walker, PFM	Billed as needed
Unruh, Turner, Burke & Frees	General Authority work @ \$185.00/hr.

Meetings are set for the 1st Wednesday of every month.

John Windle motioned to approve, seconded by Dave Johnson, the motion passed unanimously.

Kevin Snoke motioned to approve the November 2, 2011 meeting minutes, seconded by Dave Johnson, motion approved. There being no quorum for the December 7, 2011 meeting there were no minutes to be approved.

John Windle made a motion to ratify the bills (listed below) from the December 2011 meeting, seconded by Dave Johnson, motion unanimously passed.

- Unruh, Turner, Burke Frees	General	\$1,334.78
	Glen White	\$ 576.00
	WCASD-North	\$ 36.00
-Glance & Assoc.	Glen White	\$1,503.76
	CC Hospital	\$ 225.00
- Tina Charron	4 th Q - rec. sec't	\$ 270.00
- John Windle	4 th Q – treasurer	\$ 250.00
- Req. #1462	Hall & Assoc.	\$ 454.78
- Req. #1463	Gannett Fleming	\$ 276.61
- Req. #1464	Glance & Assoc.	\$ 374.00
- Req. #1465	Unruh, Turner, Burke	\$ 413.50

Amanda Sundquist presented the Solicitor's Report for the month. We are still waiting to hear from DEP & EPA.

Kevin Snoke made a motion to approve the Authorizing Resolution of Municipal Entity to Fulton Financial Advisors by West Goshen Sewer Authority Investment Management Agreement (which would encompass the approval of Addendum to Cash Reserves and the Investment Management Agreement), seconded by Dave Johnson, motion passed unanimously.

Frank Biasi made a motion to approve the Transfer of Ownership of Pipelines in Rights of Way

between Glenn M. White Land Co. Inc. and West Goshen Sewer Authority, seconded by John Windle. The motion was unanimously approved.

Max Stoner gave the Engineers report dated January 4, 2012: (See report for details)

1. Current Items

a) Washington Street/Westtown Way Pumping Stations

The contract paperwork has been completed. The shop drawings have been reviewed and approved. The comminutors should be delivered at the end of January.

b) Goose Creek Stream Study/TMDL Permit Issues

The TMDL issues are continuing on. Gannett Fleming has completed the field work for the third round of sampling the stream on December 19th.

2. The Arbours at West Goshen –

A few new houses are planning to be constructed this month.

3. Goshen Leisure Development

Nothing New This Month

4. West Goshen Business Park

The developer is reviewing options for Lot No.8.

5. Zarelli Subdivision 825 Goshen Road

Nothing new this month.

6. Margarita's Site Development

Waiting for as-built plans. Nothing new this month.

7. Wexford Mews

Waiting for as-built plans. Nothing new this month.

8. Jerrehian Estate

Large Tract

Glance has started to review the sanitary sewer plans for the proposed 598 unit development. They are still proposing two (2) pumping stations. They have provided preliminary plans. The review has been completed with no major issues on the proposed design. Plans for 14 lot development were reviewed and that the temporary pumping station should be eliminated and individual grinder pumps be installed. Also we required changes to the rights of way and the connection to the existing force main.

The proposed three (3) lot subdivision which was an existing home and two (2) new lots, there were a few minor comments. Horizon Engineers called and discussed both reviews and agreed to make the requested changes.

Graystone South

They are proceeding with the site work for the twenty five (25) proposed single family

homes. The sewer work has started and the second release of escrow was approved three months ago.

9. Greenhill Corporate Park – Lot 11

Drury Development Company is proposing a 2 ½ story 34,480 s.f. office building at 1171 McDermott Drive. There are no major issues with the sewer for this proposed project. this was approved at the planning commission in July, 2009.

10. Village of Shannon – Shadeland Woods

They are continuing to construct units in this development.

11. Lincoln Independence Park

Nothing New This Month

12. DLH Development – Reservoir Property

Waiting for as-built drawings and dedication documents

13. Domestic Violence Center

Need record drawings of the tie-in to the system. Nothing new this month.

14. Gavin Property – 415 Goshen Road

Nothing New This Month

15. Liberty Tools

This property will be served by a grinder pump. They have proposed to tie a few other lots into the low pressure system. John Scott has agreed with this concept which was done on Delaware Avenue and Wexford Mews. Ross has been discussing individual grinder pump agreements for each property that will connect to the system with the attorney for Liberty Tools. Nothing new this month.

16. Kirkland Woods

This is a new 7 lot sub-division on 4.3 acres, located at Kirkland Avenue and Ashbridge Road. The sanitary sewer main needs extended but no rights of ways are involved. A developer's agreement will need to be entered into between the Authority and the developer. The plan received approval from the Township and they have contacted Ross and our office to establish a construction escrow account. They reviewed and approved the construction escrow account.

17. QVC Warehouse

QVC is planning an approximately 60,000 s.f. addition to its warehouse. There appear to be no significant issues with the sanitary sewer system for the proposed addition.

18. Chester County Hospital

The plans were revised to address all the review comments. They will need to dedicate a small portion of the sewer line in Goshen Road to the Authority.

19. Fame Fire Company Expansion

Proposed 4,000 s.f. addition located at S. Matlack & Rosedale Ave. This does not significantly affect the Authority's system. An approval letter was sent out. Nothing new

this month.

20. Deco Sales Company

3,000 s.f. addition to office and warehouse on Carter Drive. Review was done and submitted to the township and the developer's engineers.

The following invoices and requisitions were moved for approval by John Windle, seconded by Ken Fuller and unanimously approved:

ADMINISTRATIVE EXPENSES:

PAYEE	PURPOSE	AMOUNT
Unruh	General Representation	\$ 488.78
Glance & Assoc.	1 st Quarter Retainer	\$ 250.00
PMAA	Yearly Dues	\$ 950.00

DEVELOPER ACCOUNTS:

PAYEE	DEVELOPER	AMOUNT
Glance & Assoc.	Glen White Builders – Chester County Hospital	\$ 66.00
UTBF	Glen White Builders – Quaker Ridge	\$ 72.00
UTBF	Chester County Hospital	\$ 144.00

On a motion by Dave Johnson and seconded by John Windle, the following bills were approved for payment.

TAPPING FEE FUND:

REQUISITION #	PAYEE	PURPOSE	AMOUNT
1467	Glance & Associates	Hydraulic Grinders TMDL	\$ 281.45
1466	Unruh, Turner, Burke & Frees	Appeal to EHB	\$ 270.00
1468	Gannett Fleming	Stream Sampling	\$11,486.26

TRUSTEE BALANCES (as of November 30, 2011)

Tapping Fee - \$ 5,049,669.51

There being no further business, on a motion by Frank Biasi, seconded by Kevin Snoke, the meeting was adjourned at 8:04 p.m.

Respectfully submitted,

Tina Charron, Recording Secretary